

New Business Account Information

To help expedite the process of opening your new FUN Bank account, please fill out all of the information below. Please return these forms, as soon as possible, in person or by emailing them to info@fun-bank.com



**FIRST UNITED
NATIONAL BANK**
The FUN Bank!

First Name Middle Name Last Name

Business Name Your Title

Entity/Type of Business: Corporation LLC General Partnership DBA or Individual Non-Profit
 S Corporation C Corporation

Business Address

Business Phone Number Your Phone Number

Tax Identification Number NAICS Code

Year of Business Establishment

Please list all names of current business owners, percentage of business owned by each, driver's license number and expiration date:

Owner Name % of Ownership Driver's License # and Expiration Date

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Owner Name % of Ownership Driver's License # and Expiration Date

For questions or information about opening a new business account, please call your local FUN Bank location.

Business Documents Needed

To help ensure we complete the in-person account opening process efficiently, please bring all of these documents and information with you as per your entity type detailed below.



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CORPORATION

- Article of Incorporation
 - Includes the proper name of the Corporation
 - Authorized Number and classes of shares
 - Location of Principal and Registered offices in the state
 - Name of registered agent
- By-Laws
 - Should not contain restrictions on borrowing or pledging of collateral
 - Define which officers can bind the corporation
 - Make sure all amendments are considered
- Corporate Resolution
- Minutes
- CIP (Customer Information Profile)
- Beneficial Owners
- Verification of TIN (IRS letter SS-4)

LLC

- Articles of Organization
 - Includes effective date of the formation of the LLC
 - Name of the LLC organizer
 - Proper name on LLC
- Operating Agreement
 - Includes management structure (i.e. member-managed or manager-managed)
 - If there are limitations on borrowing or collateral pledging, what needs to be done to borrow
 - Specification of the ownership interests
 - Any additional requirements, like voting that would be required to borrow
 - Determine the identity of the person/persons authorized to sign
- Membership Resolution
- Minutes
- CIP (Customer Information Profile)
- Beneficial Owners
- Verification of TIN (IRS letter SS-4)

GENERAL PARTNERSHIPS

- Partnership Agreement
- Operating Agreement (If applicable)
- Resolution
- Minutes
- CIP (Customer Information Profile)
- Beneficial Owners
- Verification of TIN (IRS letter SS-4)

continued...

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DBA OR INDIVIDUAL

- Driver's License
- CIP (Customer Information Profile)

NON-PROFIT

- Articles of Organization
 - Includes effective date of the formation of the Non-profit
 - Name of the Non-profit organizer
 - Proper name on Non-profit
- By-Laws
 - Should not contain restrictions on borrowing or pledging of collateral
 - Define which officers can bind the corporation
 - Make sure all amendments are considered
- 501-C Designation
- Corporate Resolution
- Minutes
- CIP (Customer Information Profile)
- Beneficial Owners
- Verification of TIN (IRS letter SS-4)

****ALL SIGNERS on a Business account must provide:****

- Valid and current form of photo ID with current address listed
- Second form of ID - current utility bill, insurance bill, etc.
- Contact phone number
- Social Security number

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FAQ's

Below are questions and answers that are frequently asked by our business customers. If you have any questions that aren't listed below, please reach out to us for answers.



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Q: Should I close my current bank accounts right away?

No. Over time, you can close your current account. It's important to first make sure all of your written checks have been returned and any ACH or automatic debits and credits are transferred to your new FUN Bank accounts before closing your current accounts.

Q: Will The FUN Bank provide me with coinage?

Yes. Once we determine the amount you need, The FUN Bank will be sure to have it on hand.

Q: Will I be able to tie all my accounts together on internet banking?

Yes, as long as they are under the same social security or EIN number.

Q: What documentation is needed?

Required document types vary depending on the type of business you own. Please see pages 2 and 3 of this packet.

Q: What is my maximum dollar amount (point of sale) debit purchase with my business debit card?

\$2,500 is the maximum amount, however, you can request this limit be raised with a quick call to our bank.

Q: Can I make deposits at the Tionesta ATM machine?

Yes, however the input feeder can only handle a certain amount of checks per transaction based to the thickness of the documents being inserted. If on a regular basis you have more checks than what will fit in the ATM, we can discuss if our Remote Deposit Capture option is right for you.

Q: What is beneficial ownership?

Beneficial ownership is the percentage of ownership in a business.

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FIRST UNITED NATIONAL BANK The FUN Bank!

We are YOUR hometown bank,
offering both traditional and
digital banking products.

Providing superior customer service
and in-person banking at all
six of our locations in Clarion and
Venango Counties.

neighbors serving neighbors

TRADITIONAL BANKING

CONSUMER BANKING PRODUCTS

- Consumer Checking Account
- Consumer NOW Interest Checking Account
- Money Market Account
- Consumer Savings Account
- Christmas Club Account
- Certificates of Deposit (CD)
- Individual Retirement Account (IRA)

BUSINESS BANKING PRODUCTS

- Business Checking Account
- Business NOW Interest Checking Account
- Money Market Account
- Business Savings Account
- Certificates of Deposit (CD)

LENDING PRODUCTS

- Personal Loans
- Personal Lines of Credit
- Home Equity Lines of Credit
- Residential Mortgages
- Automobile Loans
- Commercial Loans
- Commercial Lines of Credit
- ATV/Other Vehicle Loans

DIGITAL BANKING

INTERNET BANKING

View and manage your accounts, view online account statements, make account transfers, and set up and manage online bill pay using our free internet banking.

MOBILE BANKING

Enjoy the convenience of having your banking on your mobile device and at your fingertips 24/7!

MOBILE DEPOSIT

Deposit your check without going to the bank.

REMOTE DEPOSIT CAPTURE

A remote deposit service that is available specifically for our business customers.

BILL PAY

Pay all of your bills from one place; control your payments directly from your bank account.

Zelle®

Easily send money to friends and family with your mobile phone.

CARD VALET

Manage your debit card through a mobile banking device.

PHONE BANKING

866-FON-FUNB - 24/7 telephone banking services to help you manage your accounts.

Fryburg • Oil City • New Bethlehem • Franklin • Clarion • Cranberry
Additional Full Service ATM in Tionesta, PA

Visit our website www.fun-bank.com

for product information, current promotions, and for online banking!

